

AGENDA
COMAL TRINITY GROUNDWATER CONSERVATION DISTRICT
Monday August 21, 2023
9850 FM 311
Spring Branch, TX 78070

NOTICE is hereby given that the CTGCD Board of Directors will meet in regular session on Monday August 21, 2023 at 6:00 p.m. This is an open meeting, open to the public, subject to the Open Meetings Law of the State of Texas, and as required by law, notice is hereby posted providing time, place, date, and agenda thereof.

Agenda of the Regular Session of CTGCD Board of Directors:

1. Call to order.
2. Declare a quorum.
3. Pledge of Allegiance.
4. Introduction of Re-appointed Board Members, introduction of newly appointed Board Member, and Confirmation of Oaths of Office.
5. General Introductions.

Workshop Agenda:

6. Discussion of the History of the Creation of Comal Trinity Groundwater Conservation District.

Resume Regular Agenda:


7. Public Comment: Each person's comments will be limited to three minutes. In accordance with the Texas Attorney General's opinion, any public comment that is made on an item that is not on the published agenda will only be heard by the Board of Directors and no formal action, discussion, deliberation, nor comment will be made by the Board of Directors.
8. Discussion and Consideration of Approval of Consent Agenda. (Note: These items may be considered and approved as one motion. Directors may request any consent agenda item to be moved to the full agenda for consideration and possible approval as a separate item of Regular Business.)
 - a. Board Meeting Minutes, June 19, 2023.
 - b. Financials: Second Quarter 2023 Profit and Loss and Balance Sheet.
9. Election of Officers for Comal Trinity Groundwater Conservation District Board of Directors.
10. Appointment of Board Committees (Audit, Hiring, Management Plan, Policies and Rules).
11. Discuss and Consider Re-adoptions of Financial Management Policy, Ethics Policy, and Professional Services Policy.
12. Discuss and Consider Action to Authorize CTGCD Representative to Approve GMA 9 Fourth Planning Cycle Consulting Firm (Advanced Groundwater Solutions, LLC) and Approve Proposed Fee at upcoming GMA 9 meeting.
13. Discuss and Consider Action to Authorize CTGCD Representative to Approve GMA 10 Interlocal Agreement to Provide Funding for the 4th DFC Planning Cycle, Approve Third Party Consulting Firm (Collier Consulting), and Approve Proposed Fees at upcoming GMA 10 meeting.
14. Discuss and Consider TAGD Membership Renewal October 1, 2023.
15. General Manager's Report
 - a. Report on prior quarter drought conditions, precipitation patterns and monitoring wells;
 - b. Report prior quarter non-exempt groundwater data;
 - c. Report on prior quarter well authorizations;
 - d. Report on other items of importance;
 - e. Report on activity in support of water conservation and rainwater harvesting education.
 - f. Mr. Jackson's report on GMA 10 meeting (07/17/2023).
 - g. Carl Haack to report on Mr. Brown's notes of GMA 9 meeting (7/25/2023), and subcommittee meeting (8/8/2023).
16. Discussion and action regarding next regular board meeting date and agenda items for next meeting and adjourn.

The Comal Trinity Groundwater Conservation District is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodation and equal opportunity for effective communications will be provided upon request. Please contact the District Representative at 830.885.2130 at least 24 hours in advance if accommodation is needed.

The Board may close the Meeting and hold an Executive Session pursuant to the Texas Open Meetings Act, Government Code, which permits closed meetings pursuant to Section 551.071 for purposes of consulting with its attorneys, Section 551.072 - deliberating about real property, Section 551.073 - deliberating about gifts and donations, Section 551.074 - deliberating about personnel matters and Section 551.076 – deliberating about security devices to discuss matters as Executive Session matters in this agenda.

This Agenda is posted as required under Tex. Gov. Code Section 551.041. I, H.L. Saur, General Manager, hereby certify that I posted this Agenda of this meeting on the Comal Trinity Groundwater Conservation District’s website at 12:00 p.m. on August 17, 2023 which is at least 72 hours before the scheduled time of the meeting.

H.L. Saur, General Manager



Comal Trinity Groundwater Conservation District

Balance Sheet

As of June 30, 2023

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
TRB S1**3251 CD	504,876.71
TRB C1**6443	140,242.84
TRB C2**4230 PR	7,498.50
TRB S2**8656 CD	400,000.00
Total Bank Accounts	\$1,052,618.05
Accounts Receivable	
Accounts Receivable	75,930.47
Total Accounts Receivable	\$75,930.47
Other Current Assets	
Pre-Paid Expense	0.00
Undeposited Funds	0.00
Total Other Current Assets	\$0.00
Total Current Assets	\$1,128,548.52
Fixed Assets	
Equipment	
Accumulated Depreciation	-1,669.74
Equipment Original Cost	15,413.00
Total Equipment	13,743.26
Total Fixed Assets	\$13,743.26
TOTAL ASSETS	\$1,142,291.78
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	89.75
Total Accounts Payable	\$89.75
Other Current Liabilities	
Customer Prepayment/Overpayment	0.00
Payroll Liabilities	
Federal Taxes (941/944)	4,694.33
Federal Unemployment (940)	126.00
TX Unemployment Tax	0.00
Total Payroll Liabilities	4,820.33
Total Other Current Liabilities	\$4,820.33
Total Current Liabilities	\$4,910.08
Total Liabilities	\$4,910.08

Comal Trinity Groundwater Conservation District

Balance Sheet As of June 30, 2023

	TOTAL
Equity	
DFC Planning Cycle Reserves	
GMA-10 Reserves	28,000.00
GMA-9 Reserves	22,500.00
Total DFC Planning Cycle Reserves	50,500.00
Retained Earnings	1,003,337.67
Net Income	83,544.03
Total Equity	\$1,137,381.70
TOTAL LIABILITIES AND EQUITY	\$1,142,291.78

Comal Trinity Groundwater Conservation District
Profit and Loss
 April - June, 2023

	Total
Revenue	
CTGCD Operations Income	
Authorization Fee	
Boring a New Exempt Well	
Domestic Well	11,600.00
Livestock Well	400.00
Total Boring a New Exempt Well	\$ 12,000.00
Boring a New Nonexempt Well	
Greater than 25,000 GPD	1,500.00
Less than 25000 GPD	400.00
Total Boring a New Nonexempt Well	\$ 1,900.00
Completion of test bore	
Less than 25,000 GPD	300.00
Total Completion of test bore	\$ 300.00
Variance to a Rule request	600.00
Total Authorization Fee	\$ 14,800.00
Late Fees and Fines	14.71
Production	79,029.21
Total CTGCD Operations Income	\$ 93,843.92
Total Revenue	\$ 93,843.92
GROSS REVENUE	\$ 93,843.92
Expenses	
Bank Service Charge	32.00
Continuing Education	810.00
Mileage Reimbursement	
Administrative Mileage	141.28
Construction	1,470.68
CTGCD Business & Meetings Mileage	76.25
Well Monitoring Mileage	69.39
Total Mileage Reimbursement	\$ 1,757.60
Office Productivity Software	160.33
Payroll Expenses	
Total Payroll Expenses	\$ 40,585.55
Postage and Delivery	24.47
Telephone and Internet	103.25
Cell Phone	419.25
Internet Charges	145.90
Long Distance Charges	16.80
Telephone Service Charge	112.87
Total Telephone and Internet	\$ 798.07
Well Monitoring Expense	2,932.00
Total Operating Expenses	\$ 47,100.02
NET OPERATING REVENUE	\$ 46,743.90
Other Income	
Total Other Income	\$ 5,756.19
Net Income	\$ 52,500.09