

AGENDA
COMAL TRINITY GROUNDWATER CONSERVATION DISTRICT
Monday, November 18, 2024
Garden Ridge City Hall
9400 Municipal Parkway
Garden Ridge, TX 78266

NOTICE is hereby given that the CTGCD Board of Directors will meet in regular session on Monday November 18th, at 6:00 p.m. This is an open meeting, open to the public, subject to the Open Meetings Law of the State of Texas, and as required by law, notice is hereby posted providing time, place, date, and agenda thereof.

Agenda of the Regular Session of CTGCD Board of Directors:

1. Call to Order.
2. Declare a Quorum.
3. Pledge of Allegiance.
4. Introduction.
5. Public Comment: Each person's comments will be limited to three minutes. In accordance with the Texas Attorney General's opinion, any public comment that is made on an item that is not on the published agenda will only be heard by the Board of Directors and no formal action, discussion, deliberation, nor comment will be made by the Board of Directors.
6. Discussion and Consideration of Approval of Consent Agenda. (Note: These items may be considered and approved as one motion. Directors may request any consent agenda item to be moved to the full agenda for consideration and possible approval as a separate item of Regular Business.)
 - a. Board Meeting Minutes, August 19th, 2024.
 - b. Financial Statements and Expenditures for the Third Quarter 2024.
7. Discussion and Consideration of renewal of Texas Alliance of Groundwater District's membership.
8. Discuss and Consideration of Approval of 2025 Comal Trinity GCD Budget.
9. Discuss and Consider the Requirements for Approval of adding a signer to District financials.
10. Discuss and Consider Explanatory Report process.
11. General Manager's and District Activities Report.
 - a. Report on prior quarter drought conditions, precipitation patterns and monitoring wells;
 - b. Report prior quarter non-exempt groundwater data;
 - c. Report on prior quarter well authorizations;
 - d. Report on CTGCD activity in support of water conservation and rainwater harvesting education.
 - e. Report on other items of importance;
Standing Committee Reports:
Hiring; Hull & Johnson
Audit; Davenport & Jackson
Rules; Policies & Procedures, Johnson & Lock
Management Plan, Davenport; Brown & DiPasquale
Recognition Program; Brown & DiPasquale.
 - f. Report on most recent GMA 9 meetings
 - g. Report on most recent GMA 10 meeting
12. Adjourn to Closed Executive Session Pursuant to Government Code Section 551.074 - Deliberation of Personnel Matters.
13. Resume regular meeting.
14. Pursuant to Executive Session: Discussion and possible action in regard to Personnel Matters.

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15. Discussion and action regarding meeting date and agenda items for next meeting and adjourn.

The Comal Trinity Groundwater Conservation District is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodation and equal opportunity for effective communications will be provided upon request. Please contact the District Representative at 830.885.2130 at least 24 hours in advance if accommodation is needed.

The Board may close the Meeting and hold an Executive Session pursuant to the Texas Open Meetings Act, Government Code, which permits closed meetings pursuant to Section 551.071 for purposes of consulting with its attorneys, Section 551.072 - deliberating about real property, Section 551.073 - deliberating about gifts and donations, Section 551.074 -deliberating about personnel matters and Section 551.076 – deliberating about security devices to discuss matters as Executive Session matters in this agenda.

This Agenda is posted as required under Tex. Gov. Code Section 551.041 outside the Comal Trinity Groundwater Conservation District office. I, H.L. Saur , hereby certify that I posted this Agenda and Public Notice of this meeting on the Comal Trinity Groundwater Conservation District’s website at 12:01 p.m. on November 14 , 2024 which is at least 72 hours before the scheduled time of the meeting.

H.L. Saur, General Manager



Comal Trinity Groundwater Conservation District

Balance Sheet

As of September 30, 2024

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
TRB S1**3251 CD	533,640.22
TRB C1**6443	225,047.65
TRB C2**4230 PR	17,428.46
TRB S2**8656 CD	422,254.70
Total Bank Accounts	\$1,198,371.03
Accounts Receivable	
Accounts Receivable	69,287.72
Total Accounts Receivable	\$69,287.72
Other Current Assets	
Pre-Paid Expense	860.78
Undeposited Funds	0.00
Total Other Current Assets	\$860.78
Total Current Assets	\$1,268,519.53
Fixed Assets	
Equipment	
Accumulated Depreciation	-3,211.04
Equipment Original Cost	15,413.00
Total Equipment	12,201.96
Total Fixed Assets	\$12,201.96
TOTAL ASSETS	\$1,280,721.49
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	0.00
Total Accounts Payable	\$0.00
Other Current Liabilities	
Customer Prepayment/Overpayment	0.00
Payroll Liabilities	
Federal Taxes (941/944)	5,763.20
Federal Unemployment (940)	168.00
TX Unemployment Tax	19.49
Total Payroll Liabilities	5,950.69
Total Other Current Liabilities	\$5,950.69
Total Current Liabilities	\$5,950.69

Comal Trinity Groundwater Conservation District

Balance Sheet

As of September 30, 2024

	TOTAL
Long-Term Liabilities	
DFC Planning Cycle Reserves	
GMA-10 Reserves	25,591.88
GMA-9 Reserves	25,368.69
Total DFC Planning Cycle Reserves	50,960.57
Total Long-Term Liabilities	\$50,960.57
Total Liabilities	\$56,911.26
Equity	
Retained Earnings	1,121,994.89
Net Income	101,815.34
Total Equity	\$1,223,810.23
TOTAL LIABILITIES AND EQUITY	\$1,280,721.49

Comal Trinity Groundwater Conservation District

Profit and Loss

July - September, 2024

	TOTAL
Income	
CTGCD Income	
Authorization Fee	
Boring a New Exempt Well	
Domestic Well	8,300.00
Livestock Well	400.00
Total Boring a New Exempt Well	8,700.00
Boring a New Nonexempt Well	
Greater than 25,000 GPD	3,000.00
Less than 25000 GPD	800.00
Total Boring a New Nonexempt Well	3,800.00
Variance to a Rule request	600.00
Total Authorization Fee	13,100.00
Late Fees and Fines	403.34
Production	67,553.45
Total CTGCD Income	81,056.79
Non-Operating Income	
Dividend Income	76.31
Interest	12,189.61
Total Non-Operating Income	12,265.92
Total Income	\$93,322.71
GROSS PROFIT	\$93,322.71
Expenses	
Non-Operating Expense	
Intralocal Agreement	
Well Logging Equipment	361.07
Total Intralocal Agreement	361.07
Total Non-Operating Expense	361.07
Operating Expenses	
Continuing Education	920.00
Materials for Operation	21.77
Mileage Reimbursement	
Construction	1,427.77
Well Monitoring, Logging, Camera Mileage	74.70
Total Mileage Reimbursement	1,502.47
Office Productivity Software	251.47

Comal Trinity Groundwater Conservation District

Profit and Loss

July - September, 2024

	TOTAL
Payroll Expenses	
Payroll Subscription Fees	231.31
Taxes	2,881.36
Wages	37,410.00
Total Payroll Expenses	40,522.67
Postage and Delivery	133.79
Telephone and Internet	
Cell Phone	435.12
Internet Charges	239.85
Long Distance Charges	28.00
Telephone Service Charge	158.76
Total Telephone and Internet	861.73
Website Hosting & Domain Name	376.71
Well Monitoring Expense	
Well Monitoring Hardware	1,816.82
Total Well Monitoring Expense	1,816.82
Total Operating Expenses	46,407.43
Total Expenses	\$46,768.50
NET OPERATING INCOME	\$46,554.21
NET INCOME	\$46,554.21